



# Course Brochure

(For Offshore Students)

HLT33115 – Certificate III in

# Health Services Assistance

## Accreditations:



# Course Overview

The Certificate III in Health Services Assistance equips individuals with the foundational skills to support healthcare professionals in various settings, including hospitals and aged care facilities. This course covers assisting with patient care, infection control, and working effectively in healthcare teams. Graduates are prepared for roles like Health Services Assistant, providing essential support in nursing and healthcare environments.

## Course Details



Duration: **12 Months**



AQF Level: **3**



Course Delivery: **Blended**



**Flexible Online classes**



**Online and On-campus Simulation based assessments**



**Guaranteed 80 hours of Professional Experience Placement (PEP)**



Delivery location

**IHNA India (Kochi)**

## Possible Career Outcomes

With HLT33115 – Certificate III in Health Services Assistance qualification in hand, graduates of the course will be able to work as a/an:

Medical Receptionist

Admissions Clerk (Health Services)

Clinical Coding Clerk

Health Administrative Worker

Ward Clerk





## Core Units

CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTAAP001	Recognise healthy body systems
HLTINF006	Apply basic principles and practices of infection prevention and control
HLTWHS001	Participate in workplace health and safety
BSBMED301	Interpret and apply medical terminology appropriately
BSBWOR301	Organise personal work priorities and development

## Elective Units

CHCCCS002	Assist with movement
CHCCCS020	Respond effectively to behaviours of concern
CHCCCS026	Transport individuals
HLTFSE001	Follow basic food safety practices
HLTFSE002	Provide ward or unit based food preparation and distribution services
CHCCCS012	Prepare and maintain beds
CHCCCS015	Provide individualised support
HLTHSS003	Perform general cleaning tasks in a clinical setting



### Digital literacy

- Basic computer skills.
- Having own computer (desktop or laptop) to facilitate the training and assessment.

## Professional Experience Placement (PEP)

- Professional Experience Placement (PEP) is an essential component of some of the units of this qualification. Students will commence the 80 hours of placement (PEP) upon completing all theory assessments including simulation-based assessments (SBA). During the PEP, students will apply the required essential knowledge and skills to demonstrate competency for each unit of this qualification.
- Each student will work in pairs with a buddy staff member under the supervision of the workplace supervisor at the PEP facility.
- An IHNA trainer and assessor will monitor the student's progress during the PEP. All PEPs are arranged by IHNA. Students may arrange PEP by themselves if preferred, as agreed with and in consultation with, the course coordinator.

*Note: Where a student breaches the PEP requirements as stated in the Entry Requirements, they could be excluded from their PEP. IHNA will not be responsible for any such exclusion.*

## Entry Requirements

There are no formal entry requirements for this course.

### IHNA Admission Requirements

- 18 years of age and above at the time of commencement of the course\* #
- Successful completion of Year 12.

*\*Mature age students (22+) may also be considered without the minimum education requirements. Each case will be reviewed individually to ascertain the capacity of the applicant to meet course requirements.*

*#Students below 18 years of age should have consent from their parents prior to getting enrolment in any courses.*

### Language, Literacy, Numeracy and Digital (LLND)

All students are required to complete IHNA's LLND test to ensure their readiness for the course and are encouraged to have basic computer skills to enhance their learning experience.

# How to Enrol

## Online

Submit your application through our website  
[www.ihnaindia.com](http://www.ihnaindia.com)

## Email

Send an email to  
[enquiry@ihnaindia.com](mailto:enquiry@ihnaindia.com)

## Face to face

### Address

### IHNA India (Kochi)

37/1989 A, Bhattathiripad Road, Kaloor,  
Kochi - 682 017, India



Scan or Click



Click to Location

Appointments are available by contacting us through our contact number : 1800 309 9995

You can speak to our admissions consultant if you are unsure about the process.

**Contact : 999 522 5511**

## Offshore Students

Click or Scan Visit our website and fee details

[Click Here](#)



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## Institute of Health & Nursing Australia

Delivery Locations:

**IHNA India (Kochi)**

**Melbourne | Perth | Sydney | Brisbane**



**+91 999 522 5511**



**[enquiry@ihnaindia.com](mailto:enquiry@ihnaindia.com)**



**[www.ihnaindia.com](http://www.ihnaindia.com)**

Disclaimer: All details on this flyer are accurate on date of publication. Please contact us for more details. IHNA reserves the right to alter any course, procedure or fees. Please refer to IHNA policies & procedures for more information on IHNA website.

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